

Starr Library Board of Trustee Meeting  
November 25, 2019 Minutes

Trustees Present: George Baker, Ronnie Citron-Fink, Shea Dean, Sandy Fraiman, Paul Higgins, Jill Horn, David Lavallee, Al Ragucci, Lisa Reticker, Donna Warner Director Stephen Cook Friends Representative: Stephen Frost  
Trustees Absent: Karen Unger

Meeting called to order by President Al Ragucci at 5:30 P.M.

**Old Business:**

- a) Board Member replacement: The nominating committee recommended Shea Dean to fill the open board seat and sent her resume to the Board prior to the meeting for review. Shea attended the meeting to introduce herself to the board. She stepped out of the room and the motion was made to appoint Shea Dean to the open board seat: David Lavallee, Lisa Reticker 2<sup>nd</sup>. Passed unanimously.
- b) Board Terms: To obtain a library charter, board terms must be staggered. As per the library's lawyer, to accomplish this the board pulled numbers out of a hat to assign new terms to each board member that will start January 1<sup>st</sup>. A document with the new terms attached.
- c) Library Signage: Metal signs were installed. Vintage Starr sign near the old entrance is set in concrete and hard to move. We will wait until Spring to decide how to proceed.
- d) Library Redesign: Most Wednesdays there is a 3 p.m. planning meeting and all board members are welcome to attend. Donna Warner is spearheading the Long-Range Plan Task Group and discussed meeting notes. Donna encourages all board members to complete the Starr Library Survey and will resend it. Al Ragucci and Stephen Cook met the Town Supervisor Elizabeth Spinzia. They will arrange meetings with the Historical Society and with Mayor Gary Bassett.
- e) Library Visits: Three library visits were completed by various combinations of Lisa Reticker, Paul Higgins, George Baker and Sandy Fraiman: Kingston, Saugerties, and Stanfordville. Writeups of the visits were sent to each board member. Al Ragucci spoke with the Millbrook Library director who was not there when their renovation was completed. The director will ask the Millbrook board if there is anyone who can meet with Al to discuss their renovation.
- f) Fundraising Letter: This is at the printer and will be sent out as soon as possible.
- g) Legacy Letter: Stephen Cook sent this out.

**Secretary's Report:** Minutes of October meeting reviewed. Motion to accept: Paul Higgins, Ronnie Citron-Fink 2<sup>nd</sup>. Passed unanimously.

**Treasurer's Report:** Treasurer David Lavallee presented October reports. Motion to accept: Jill Horn, Sandy Fraiman, 2<sup>nd</sup>. David will investigate electricity options that use solar power. The Finance Committee recommended that financial advisors be contacted to see if costs can be lowered. David distributed a list of advisors in the local area that he plans to contact. He asks that board members add or strike names. Lisa Reticker suggested that Vanguard be contacted as well, and David said he would do so.

**Director's Report:** Director Stephen Cook presented the Director's Report for November 2019. Paul Mays, architect, will next visit Starr on Friday, November 22 to meet with staff. Stephen will distribute proposed 2020 budget at the next meeting. Donna Warner suggested Stephen project two years out for salary budget.

**Friends' Report:** Stephen Frost reported the Friends voted to contribute an extra \$10,000 for exploratory planning for Starr Library Long-Term plans. He said the Beekman Arms lunch for volunteers and staff is December 2<sup>nd</sup> and if board members are interested, they should contact Dagmar at the library for information. Stephen noted that the next book sale is December 13<sup>th</sup> and 14<sup>th</sup>.

**Claims and Warrants:** Motion to approve payments: Paul Higgins, Ronnie Citron-Fink 2<sup>nd</sup>. Passed unanimously.

**New Business:**

- a) Meeting Time: Karen Unger has asked that the meeting time be moved later to accommodate work schedules. This will be discussed further and voted on at the December meeting.
- b) Partner with Rhinebeck Village: Motion to join the Village as a partner in the Tree Maintenance Project to present educational forums: Donna Warner, Paul Higgins 2<sup>nd</sup>. Passed unanimously.

**Correspondence:** The Food Pantry send a letter of thanks to Starr.

**Motion to adjourn:** 7:00 P.M. by George Baker, Paul Higgins 2<sup>nd</sup>. Passed unanimously

**Next Meeting** Monday December 23, 2019

Submitted by Jill Horn