**STARR LIBRARY BOARD OF TRUSTEES**

**68 WEST MARKET STREET**

**RHINEBECK, NY 12572**

**NOTICE OF MEETING Thursday, May 26, 5:30 PM**

**Trustees Present:** David Lavallee, Shea Dean, Laura Selicaro, Andrew Schulkind, Karen Unger, Craig Oleszewski, Eric Steinman, Director Stephen Cook, and Director-Designate Jaclyn Savolainen

**Friends Representative:** Stephen Frost.

1. Call to order and review agenda

Meeting called to order at 5:37pm

1. Public Comment Period

Peter Bartram reported that he replaced all the routers in the library.

1. Secretary’s Report-Minutes from April meeting (attached)

Laura asked what Michelle Montalbano’s position is. Stephen Cook said that he hired her to take Dave Wanzer’s position to work the circulation desk but that she is also doing adult programming to fill the void left by Nan’s departure last year. He said that Jaclyn can decide what role(s) Michelle will play.

Motion to accept the minutes: Karen. Second, Craig. Passed unanimously.

1. Treasurer’s Report – attached

Motion to accept treasurer’s report: Craig. Second, Andrew. Passed unanimously.

1. Director’s Report – attached

Stephen said that in addition to what is reported, Brooke is home with Covid. He also updated us on the ARP Learn Play Create grant. He said that Dutchess County is willing to entertain proposals to redirect the $10K in grant money we got to buy a Charlie Cart to another piece of children’s equipment. He said that he was working with staff to identify other needs. He said that the story walk and stage were ordered, that the Little Free Libraries are here in the community room ready for installation. He said that aside from having nowhere to put it, the Charlie Cart wouldn’t have worked anyway because Charlie Carts are unavailable right now.

Karen asked whether the library could order and then check out Chromebooks to patrons. Stephen said that he is open to ideas and that trustees should write with ideas. He said that Michelle Montalbano raised the idea of buying a book bike to ride to the farmer’s market to publicize the library and distribute books. The question again is where to store it when it is not in use.

1. Friends’ Report

Stephen reported that the next book sale is June 17 and 18. David reported that Friends have funded downloadable audiobooks, large print books, and museum passes including FDR, Olana, the Aerodrome, Boscobel, Storm King, Mohonk Preserve, and Opus 40. These can be checked out.

1. Claims and Warrants- For viewing on the table.

Motion to approve the claims and warrants: Craig. Second Karen. Passed unanimously.

1. Standing Committee Reports – Oral

David reported on the committees. We’ve reached our statutory minimum on Nominating with the addition of Shea to this committee. Karen reported that she could use new members on the Fundraising committee. David pointed out that we could add people from the community (not trustees) to fill out these committees.

David asked that committee chairs convene meetings shortly after Jaclyn starts so that she can get up to speed on what they are doing.

PR – Shea said that the committee hadn’t met but that she and Andrew would work to get the Google Suite activated – shared folders/ drive, calendar, starrlibrary.org addresses, google groups.

Fundraising – Karen said that she and Martha met. Martha wanted to know what the system is for acknowledging large donations / bequests. David said that if a donation is more than $5000 David sends a letter in addition to the letter Dagmar sends and Stephen signs.

Nominating – David reported that we received a resignation letter from Madhu Tadikonda who has become too busy with work to serve on the board.

1. Ad Hoc Committee Reports - Facelift Working Group

David reported that the group had two levels of proposals – an extensive renovation and a facelift; that they have decided to go with a simple facelift – painting (need to firm up colors), something with the windows, a carpenter to redo the closets (get rid of partition) and build shelves.

Big Read – Karen reported that it was a big success, that participation was high, Oblong got a lot of business, Sandra Cisneros thought the Hudson Valley was magical, Bard would do it again.

1. **Correspondence**

**None**

1. Old Business
   1. Programmer Search – Authorization for Incoming Director

David proposed to authorize Jaclyn to appoint a salaried full-time employee rather than another half-time employee programmer, as she sees fit. If she decides to create another full time salaried position, she will come back with a proposed salary for the board to vote on.

Motion to authorize Jaclyn when she begins in June to address staffing needs—full / part time as she sees fit Craig. Second Karen. Passed unanimously.

XII. New Business

A. Introduction of Director-Designate – Jaclyn Savolainen. She reported that she has already spent time with staff and agreed to meet with committees once she officially begins work the last week of June.

B. Election of Treasurer - Motion to nominate Craig to fill the open treasurer’s position: Karen. Second Laura. Passed unanimously.

C. Nominating: David proposed that the nominating committee to meet in June or July to discuss how we should begin working to fill the three open seats.

XIII. Public Comment Period

* Addendum to Friends Report: Kathy Golden reported that the last book sale earned a record-breaking $8,000.
* Friends will sponsor a reception for the library retirees on June 30 3-5pm.

XIV. Adjournment

Motion to adjourn: Karen. Second, Craig. Passed unanimously.

Next Meeting Date June 24, 5:30 PM