

STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET

RHINEBECK, NY 12572

NOTICE OF MEETING Thursday, August 29, 2024, 5:30 PM

Trustees Present: Jay Burgess, Laura Charles. Erin Humbaugh, Valerie Jacob, David Lavalee, Craig Oleszewski, Laura Selicar, Andrew Schulkind, Eve Wood, and Director Jaclyn Savolainen.

I. Call to order and review of agenda: David Lavalee called the meeting to order at 5:30 pm.

II. Public Comment Period

No comments.

III. Minutes from the June meeting: Valerie Jacob noted that there were no comments on the draft minutes. A motion was made to approve the minutes, which motion was seconded and unanimously approved.

IV. Treasurer's Report

Andrew Schulkind presented his report for the month of July. Financial information for July was provided to the Trustees in advance of the meeting. It was noted that the maturity of the certificate of deposit occurs in September and that it has been a good investment for the Library. It was also noted that at a future meeting, TIAA would present a report to the Board on the Library's current investments. A motion was made to approve the Treasurer's Report, which motion was seconded and unanimously approved.

V. Director's Report

Jaclyn then provided the Director's report which had been previously provided to the Trustees in advance of the meeting. Jaclyn noted the strong attendance during the month of July and highlighted a number of the programs. She also noted certain programs for the Trustees to promote such as the Art Reception with the Anderson Center on September 6th and What is Color on September 21st. She reminded the Trustees of the Roger Phillips Concert Series performance of the Bard Chamber Trio on September 21st, as well.

Jaclyn then informed the Trustees of various Buildings & Grounds topics such as the need for volunteers on September 6th and 7th to assist in moving kids' books, fallen trees and a proposal to have a review of the state of the trees on the property given the climate change impact, the painted curb and installed Pride LFL, and certain repairs.

Jaclyn then highlighted for the Trustees certain Patron Services of the Library which include a welcome pack for new residents, new bookcases, the annual weeding project, the September 23rd banned book week and library card sign-up and a story time room refresh being planned.

Jaclyn reported that the Library was awarded \$1,000 for Spanish-language children's books and outreach and had received the \$5,000 grant for the Roger Phillips Concert Series. She also

noted that the Library had applied for a \$5,000 grant for author educational workshop series, thanks to the great efforts of Michelle.

Lastly, she updated the Trustees of future meetings in the calendar set forth in her report.

Statistics for the month of July were included in the Director's Report.

A discussion ensued among the Trustees about the above topics and the Director's report. All questions asked were appropriately answered.

VI. Claims and Warrants

Andrew Schulkind presented the report to the Board. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

VII. Committee Reports

Fundraising Committee: Erin reported on behalf of the Fundraising Committee. She informed the Board that Brookmeade is no longer an option for the benefit due to the permit challenges previously reported. Accordingly, after carefully reviewing all options and taking into consideration the goal of maximizing exposure to the Library and fiscal success, the Committee has recommended that the event be held at the Starr Library. The Trustees were supportive. Erin outlined the event planning and the organization of community outreach meetings for support. A discussion ensued among the Trustees and all questions asked were appropriately answered.

VIII. Ad Hoc Committee Reports

Building Expansion/ Renovation Project Committee: Jaclyn presented a detailed information package prepared by Skolnick which included various architecture drawings and pictures of potential designs for the Library expansion. Included in the presentation were alternatives for parking expansion and schematics of various spaces. The Trustees engaged in a detailed discussion of the range of options presented to them by Skolnick. David reported that he has had positive discussions with certain town officials about the parking needs of the Library and will continue the discussions. Given the growth of the Library's community and the success of its many programs, parking for the Library's patrons has become an important focus for the Board. A further discussion ensued among the Trustees and all questions asked were appropriately answered.

IX. Correspondence

None.

X. Old Business

None.

XI. New Business

David reported that at the next meeting, the Trustees would have an executive session as part of its governance process.

XII. Executive Session

None

XIII. Adjournment

A motion was made to adjourn, which motion was seconded and unanimously approved at 7:00 p.m.

Next Meeting Date: September 26, 5:30 p.m.