

## STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET  
RHINEBECK, NY 12572

### November 19th 2024 Meeting Minutes

- The meeting was called to order at 5:36 pm. Present: David Lavallee, Craig Oleszewski, Erin Humbaugh, Jay Burgess, Andrew Schulkind, Jaclyn Savolainen, Eve Wood, Steven Frost, Laura Charles, Laura Selecaro, three (3) members of the public. Valerie Jacobs was absent. Agenda was reviewed and accepted. No public comments were offered.
- Secretary's Report: Minutes from October meeting were approved, Craig moved to accept, Erin seconded and all voted in favor.
- Treasurer's Report: Andrew gave the report, noted small but expected fluctuation in the endowment balance \$1.654M, down slightly from previous month. Year-end tax reports are being prepared.
- Friends' Report: \$6,225 raised in the book sale. That's \$20,450 raised from book sales for the year. This year, the Friends have donated: \$10,000 for annual book donations, \$2500 for computer replacements, \$1000 for water cooler replenishment, \$1,000 for museum passes, \$10,000 for electronic resources, \$2500 for Summer Reading Program and \$500 for recreation game replacement.
- Jaclyn gave the Director's Report: Successful programs and events were held this month. Starr was awarded \$5,000 from Arts Mid-Hudson for writing workshops and \$2,500 from the Frost Foundation for Lego Robotics. Circulation is up significantly over last year. Annual Appeal letter has just gone out and has raised \$8,500 in the first six days.
- Claims and Warrants: Craig made the motion to accept the Claims and Warrants as presented by the Treasurer, Erin seconded and all present voted in favor.
- Nominating Committee: New officers will be needed when David leaves the Board at the end of his term, Valerie plans to continue as Secretary and Andrew will continue as Treasurer. As Vice President, Eve Wood will be acting as interim President until the Trustees can vote on succession. Al Ragucci will be filling the position of Vice President once he is named to the board and the officers are named by the new President.
- PR Committee did not have a formal meeting but did get together on the appeal letter.
- Finance Committee met on the 19th to go over the budget draft that will be presented as new business.
- B&G did not meet this cycle, but a handicap parking sign was broken and then repaired without need for committee input. Neighbor George Baker has offered to remove the failing deer fence around the yew tree. Jay recommended a spray for deterring the deer.
- Fundraising met on November 13th: researching capital campaign consultants. Holding off on the benefit until we have a better picture on what we need.
- Expansion Committee: Met to discuss cost estimates. Call pending in December to discuss cost issues.

- New Business
  - A. By-law change in number of trustees from 9 to 10. Eve moved to accept the motion to change the by-laws setting the number of trustees at 10, Andrew seconded. All voted in favor.
  - B. Trustee Candidate Interviews. Andrew introduced the slate of candidates. Jim Ruderman introduced himself and spoke of his interest in joining the board. Al Ragucci introduced himself and spoke of his prior experience as Board President at Starr and his continued involvement. Andrew presented on Mimi's behalf as she was unable to attend. Andrew made a motion to accept Jim Ruderman as a trustee, David seconded. All voted in favor. Andrew made a motion to accept Al Ragucci as trustee, Laura Charles seconded. Andrew made a motion to accept Mimi Joh-Carnella as a trustee, Erin seconded and all voted in favor.
  - C. Change name of Executive Committee to Governance Committee. Laura Charles seconded and all voted in favor.
  - D. Jaclyn presented the calendar for 2025, recognizing the same number of holidays as in previous years, but Easter Sunday is noted, since the Library has just recently resumed the practice of being open on Sundays. Additionally, Veteran's Day and Indigenous People's Day are being tacked onto the Friday after Thanksgiving and making half-days on Christmas Eve and New Year's Eve. Laura Charles made the motion to accept the calendar, Andrew seconded and all voted in favor.
  - E. Budget Presentation: Some added expenses are projected for payroll due to an error in last year's budget that undercounted hours of some PT employees, savings are projected in Professional Fees, insurance, mid-hudson fee recalibration. Starr is recognizing the increasing contribution made by the Friends. Fundraising expenses and income and income and expenditures from grants are not reflected in this budget projection. Craig moved to adopt the budget. Erin seconded. All voted in favor.
- Public Comment Period: There were no comments.
- Adjournment: Erin moved to adjourn, Craig seconded, All voted in favor

Meeting adjourned at 6:57 pm