

# **March 2025 Board Materials Packet**

## **AGENDA**

STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET  
RHINEBECK, NY 12572

NOTICE OF MEETING  
Thursday March 27, 2025, 5:30 PM

1. Call to order and review of agenda
2. Public Comment Period
3. Secretary's Report: Minutes from February meeting
4. Treasurer's Report
5. Director's Report
6. Friends' Report
7. Claims and Warrants: Motion to approve payments of claims and warrants
8. Standing Committee Reports and Anticipated Action Items
9. Ad Hoc Committee Reports
10. Correspondence
11. Old Business
  - A. 414 Vote Discussion
  - B. Fall Benefit
13. New Business
14. Public Comment Period
15. Adjournment
16. Executive Session

Next Meeting: April 24, 5:30 PM

## **PRIOR MEETING MINUTES FOR APPROVAL**

STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET

RHINEBECK, NY 12572

NOTICE OF MEETING Thursday, February 27, 2025, 5:30 PM

Trustees Present: Jay Burgess, Erin Humbaugh, Valerie Jacob, Mimi Joh-Carnella, Al Ragucci, Jim Ruderman, Laura Selicaró, Eve Wood, and Director Jaclyn Savolainen. Andrew Schulkind and Laura Charles were absent and provided apologies. Stephen Frost attended on behalf of The Friends as its President and Representative.

I. Call to order and review of agenda: Eve, President of the Board, called the meeting to order at 5:30 pm.

II. Public Comment Period  
No comments.

III. Minutes from the January meeting: Valerie noted that there were no comments on the draft minutes. A motion was made to approve the minutes, which motion was seconded and unanimously approved.

### **IV. Treasurer's Report**

Eve and Jaclyn presented the report for the month of January. Financial information for such period was provided to the Trustees in advance of the meeting. Jaclyn welcomed Cynthia Chiarella who joined the Starr Library as bookkeeper. Jaclyn updated the Board on the balances in the different bank and investment accounts and reported that the annual funds from the town based on tax receipts had been received. A discussion ensued, and all questions asked were appropriately answered. A motion was made to approve the Treasurer's Report, which motion was seconded and unanimously approved.

### **V. Friends Report**

Stephen reported on behalf of The Friends that they were preparing for the next book sale to be held on April 4/5. He noted that The Friends has been gathering

a great collection of art books. He further noted that the next Friends meeting was scheduled for March 19, 2025 at 1 p.m.

#### VI. Director's Report

Jaclyn then provided the Director's report which had been previously provided to the Trustees in advance of the meeting. Jaclyn noted that attendance was strong during the month of January. She highlighted certain very popular January programs, including the writing workshops which continue to have waiting lists for patrons and the Pilates courses. Programs in February included Madagascar Connect Presentation and the New Historia (Women's History), among others set forth in the Director's Report. She noted, as in the January Report, that the Library has signed a contract to add Kanopy streaming service to the Library's digital collection which has now become "live". She also informed the Trustees that certain restrictions were being implemented for patrons' use of the Hoopla service given Hoopla's pricing model which has been causing costs to escalate. Jaclyn then noted for the Trustees certain upcoming events in March, including the Opening Reception for Art Show by Christine Livesey, a member of the Starr Library staff, to be held on March 7th, the Samantha Hunt lecture to be held on March 13th, and the Book Event with James Gurney to be held on March 26th which celebrates the reissuance of a new edition of "The Artists Guide to Sketching" by James Gurney and Thomas Kinkade.

Jaclyn then discussed the highlights of the Starr Library's Annual Report to New York State, which highlights were distributed to the Trustees in advance of the meeting. A discussion ensued, and all questions asked were appropriately answered. A motion was made to approve the Annual Report, which motion was seconded and unanimously approved. Statistics for the month of January were included in the Director's Report. A further discussion ensued among the Trustees about the above topics and the Director's report. All questions asked were appropriately answered.

#### VII. Claims and Warrants

Jaclyn presented the report to the Board. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

#### VIII. Committee Reports

Fundraising Committee: The minutes of the last meeting of the Fundraising Committee were distributed to the Trustees in advance of the meeting. Erin reported on the recent Committee meeting and noted that the Committee recommends to the Trustees that the Trustees approve an override to the annual tax levy cap. A discussion ensued, and all questions asked were appropriately answered. Erin then noted to the Trustees that the Committee was reviewing the Starr Library's website and the ability, through the website, to donate to the Starr Library. She also informed the Trustees that the Committee has been preparing its considerations for a formal fundraising program and receiving information on capital campaigns. Erin has also been attending workshops on various related topics. Lastly, she noted that she is also inquiring further on municipal bond financing for the proposed expansion and will report back to the Trustees in the future. A further discussion ensued, and all questions asked were appropriately answered.

Building & Grounds Committee: The minutes from the Committee's last meeting were distributed to the Trustees in advance of the meeting. Al presented the report of the Committee. Al noted that the Committee was focused on repairs and replacements needed in the near future. A discussion ensued, and all questions asked were appropriately answered.

Expansion Committee: Laura Selicar reported on the status of discussions with Skolnick. A discussion ensued, and all questions asked were appropriately answered. The Trustees discussed with Jaclyn next steps and asked her to continue discussing with Skolnick the goals of the Trustees and the completion of Skolnick's report.

Public Relations Committee: The minutes of the last meeting of the PR Committee were distributed to the Trustees in advance of the meeting. Jay discussed that the Committee has been working on how best to present Starr Library to the Library's various constituencies. Jay and Jim then lead a discussion of a draft written statement distributed to the Trustees prior to the meeting setting forth the Starr Library's Mission and Vision Statement. A discussion ensued, and all questions asked were appropriately addressed. A motion was made to approve the statement, which motion was seconded and unanimously approved.

Concert Committee: Mimi updated the Trustees on the status of the Concert Committee's efforts to schedule performances for the next season. She noted that all performers had been selected, and that the members of the Concert Committee were completing the Committee's budget.

#### IX. Correspondence

Jaclyn noted that the Library received a very complimentary letter from the President of Rhinebeck at Home expressing appreciation for our partnership in programming for seniors.

#### X. Old Business

A. Vulnerable Adults Policy Guidelines: Jaclyn noted that the Vulnerable Adults Policy Guidelines had been distributed to the Trustees previously and discussed at the last meeting. A motion was made to approve the Policy, which motion was seconded and unanimously approved.

B. Building Project: Eve noted the prior discussion in the context of the report of the Expansion Committee. Eve then further noted that in light of the anticipated work which will be required as the Library continues to explore its expansion options, expertise from a number of areas will be required. She then proposed to the Trustees the creation of a new working group called the Building Project Working Group which would include Jay (from the PR Committee), Al (from the Buildings and Ground Committee), Laura Selicaro (from the Expansion Committee) and Erin (from the Fundraising Committee), with Jaclyn as Chair.

The mandate of such Working Group would be to discuss and consider next steps as the Starr Library reviews and decides on its options for expansion of the Starr Library space. A motion was made to approve the Building Project Working Group, which motion was seconded and unanimously approved.

#### XI. New Business

Jaclyn then noted that Cynthia Chiarella introduced earlier in the meeting has started as the Starr Library's new bookkeeper. The Trustees welcomed Cynthia to the Library Staff. A motion was made to approve and ratify her appointment, which motion was seconded and unanimously approved. Jaclyn then noted that the Annual Report had been approved earlier in the meeting. Erin then led a discussion about holding an annual fundraiser for the Library and updating the Trustees on prior discussions on timing, location, and theme. A discussion ensued, and all questions asked were appropriately answered.

Jaclyn then led a discussion of the possibility of overriding the annual tax levy cap. Background materials were distributed to the Trustees in advance of the meeting. Jaclyn noted that NY State recommends that 90% of a library's operating budget be funded by tax dollars. The Starr Library is currently at approximately 74%, well below that recommendation, and below the average for Mid-Hudson libraries, which average is 88%. A discussion ensued, and all questions asked were appropriately answered. Jaclyn further noted the required resolutions to be adopted by the Trustees. A motion was made to approve the resolutions on Appendix A, which motion was seconded and unanimously approved.

#### XII. Public Comment Period

None.

#### XIII. Executive Session

None.

#### XIV. Adjournment

There being no other business to conduct, a motion was made to adjourn, which motion was seconded

and unanimously approved at 7:30 p.m.

Next Meeting Date: March 27, 5:30 p.m.

## **TREASURER'S REPORT**

### **INCOME VS. EXPENSES**

**Starr Library**  
**Statement of Activity**  
February 2025

	TOTAL
Revenue	
4001 Local Public Funds	
4001.01 Rhinebeck Tax Levy	464,800.00
<b>Total 4001 Local Public Funds</b>	<b>464,800.00</b>
4005 Restricted Grants	
4005.05 Roger Phillips Concerts	4,000.00
<b>Total 4005 Restricted Grants</b>	<b>4,000.00</b>
4006 Unrestricted Grants & Donations	
4006.01 Annual Appeal	350.00
4006.02 Unsolicited Donations	1,000.00
<b>Total 4006 Unrestricted Grants &amp; Donations</b>	<b>1,350.00</b>
4007 Programs	
4007.05 Art Sales	-1,742.44
<b>Total 4007 Programs</b>	<b>-1,742.44</b>
4008 Library Charges	
4008.02 Lost Book Fees	-40.00
4008.03 Square Revenue	393.71
<b>Total 4008 Library Charges</b>	<b>353.71</b>
4009 Interest & Dividends	
4009.01 Operating Account	23.83
<b>Total 4009 Interest &amp; Dividends</b>	<b>23.83</b>
<b>Total Revenue</b>	<b>\$468,785.10</b>
<b>GROSS PROFIT</b>	<b>\$468,785.10</b>
Expenditures	
5001 Staff Expenses	
5001.01 Net Salary & Wages	27,673.09
5001.02 Employee Benefits	
5001.021 Health Insurance	4,160.54
<b>Total 5001.02 Employee Benefits</b>	<b>4,160.54</b>
5001.03 Payroll Taxes	2,127.49
5001.04 Other Staff Expenses	
5001.038 Payroll Administrative Fees	349.69
5001.043 Worker's Comp Insurance	123.26
5001.048 Travel & Training	2,250.00
<b>Total 5001.04 Other Staff Expenses</b>	<b>2,722.95</b>
<b>Total 5001 Staff Expenses</b>	<b>36,684.07</b>
5002 Collection Expenses	
5002.01 Print	
5002.011 Books	176.78
5002.0019 Other	19.00
5002.0111 Un-sponsored	2,605.32
5002.0112 Sponsored.	55.72
5002.0113 Large Print Un-sponsored	58.80

	TOTAL
5002.0117 Collection Supplies	90.69
<b>Total 5002.011 Books</b>	<b>3,006.31</b>
5002.012 Periodicals	14.99
<b>Total 5002.01 Print</b>	<b>3,021.30</b>
5002.02 Electronic	1,720.74
5002.021 Un-sponsored	170.00
<b>Total 5002.02 Electronic</b>	<b>1,890.74</b>
<b>Total 5002 Collection Expenses</b>	<b>4,912.04</b>
5004 Building & Equipment	
5004.01 B&E Repairs	344.81
5004.030 Utilities	
5004.031 Electric	1,113.42
5004.032 Propane	1,348.67
5004.039 Telecommunications	88.72
<b>Total 5004.030 Utilities</b>	<b>2,550.81</b>
5004.09 Other B&E Expenses	
5004.091 Security	707.25
5004.092 Trash	291.72
5004.093 Janitor	1,600.00
5004.094 Snow Removal	1,965.99
<b>Total 5004.09 Other B&amp;E Expenses</b>	<b>4,564.96</b>
<b>Total 5004 Building &amp; Equipment</b>	<b>7,460.58</b>
5005 Miscellaneous	
5005.01 Program Expenses	
5005.011 Author & Presenter Fees	190.00
5005.012 Supplies & Refreshments	250.00
5005.014 Water	
5005.0141 Sponsored	42.30
<b>Total 5005.014 Water</b>	<b>42.30</b>
<b>Total 5005.01 Program Expenses</b>	<b>482.30</b>
5005.04 Mid-Hudson Library System	3,754.10
5005.14 Advertising & Marketing	88.00
5005.17 Dues & Subscriptions	100.00
5005.80 Trustee Expenses	850.00
<b>Total 5005 Miscellaneous</b>	<b>5,274.40</b>
9999 Ask My Accountant	75.38
<b>Total Expenditures</b>	<b>\$54,406.47</b>
NET OPERATING REVENUE	<b>\$414,378.63</b>
NET REVENUE	<b>\$414,378.63</b>



## BUDGET VS. ACTUAL

### Starr Library

Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - February, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4001 Local Public Funds				
4001.01 Rhinebeck Tax Levy	464,800.00	464,800.00	0.00	100.00 %
<b>Total 4001 Local Public Funds</b>	<b>464,800.00</b>	<b>464,800.00</b>	<b>0.00</b>	<b>100.00 %</b>
4002 MHLS Cash Grants				
4002.01 Local Library Services Aid		2,100.00	-2,100.00	
<b>Total 4002 MHLS Cash Grants</b>		<b>2,100.00</b>	<b>-2,100.00</b>	
4005 Restricted Grants				
4005.01 Friends of Starr Library		25,000.00	-25,000.00	
4005.011 Print Books	10,000.00		10,000.00	
<b>Total 4005.01 Friends of Starr Library</b>	<b>10,000.00</b>	<b>25,000.00</b>	<b>-15,000.00</b>	<b>40.00 %</b>
4005.05 Roger Phillips Concerts	-3,125.09		-3,125.09	
4005.07 MHLS Spanish Language Collections	-139.63		-139.63	
4005.80 Other Restricted Grants		0.00	0.00	
<b>Total 4005 Restricted Grants</b>	<b>6,735.28</b>	<b>25,000.00</b>	<b>-18,264.72</b>	<b>26.94 %</b>
4006 Unrestricted Grants & Donations				
4006.01 Annual Appeal	3,100.00	55,000.00	-51,900.00	5.64 %
4006.02 Unsolicited Donations	1,731.93	15,000.00	-13,268.07	11.55 %
<b>Total 4006 Unrestricted Grants &amp; Donations</b>	<b>4,831.93</b>	<b>70,000.00</b>	<b>-65,168.07</b>	<b>6.90 %</b>
4007 Programs		3,000.00	-3,000.00	
4007.05 Art Sales	618.20		618.20	
<b>Total 4007 Programs</b>	<b>618.20</b>	<b>3,000.00</b>	<b>-2,381.80</b>	<b>20.61 %</b>
4008 Library Charges		2,000.00	-2,000.00	
4008.02 Lost Book Fees	-69.95		-69.95	
4008.03 Square Revenue	761.10		761.10	
<b>Total 4008 Library Charges</b>	<b>691.15</b>	<b>2,000.00</b>	<b>-1,308.85</b>	<b>34.56 %</b>
4009 Interest & Dividends				
4009.01 Operating Account	42.44		42.44	
4009.03 CD or Money Market Interest		2,000.00	-2,000.00	
<b>Total 4009 Interest &amp; Dividends</b>	<b>42.44</b>	<b>2,000.00</b>	<b>-1,957.56</b>	<b>2.12 %</b>
4010 Distributions from Endowment				
4500.03 Endowment Draw - Yearly		56,000.00	-56,000.00	
4500.05 Endowment Draw - Special		0.00	0.00	
<b>Total 4010 Distributions from Endowment</b>		<b>56,000.00</b>	<b>-56,000.00</b>	
<b>Total Revenue</b>	<b>\$477,719.00</b>	<b>\$624,900.00</b>	<b>\$ -147,181.00</b>	<b>76.45 %</b>
<b>GROSS PROFIT</b>	<b>\$477,719.00</b>	<b>\$624,900.00</b>	<b>\$ -147,181.00</b>	<b>76.45 %</b>
Expenditures				
5001 Staff Expenses				
5001.01 Net Salary & Wages	58,675.82	394,000.00	-335,324.18	14.89 %
5001.02 Employee Benefits				
5001.021 Health Insurance	8,321.08	37,000.00	-28,678.92	22.49 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 5001.02 Employee Benefits</b>	<b>8,321.08</b>	<b>37,000.00</b>	<b>-28,678.92</b>	<b>22.49 %</b>
5001.03 Payroll Taxes	4,220.24		4,220.24	
5001.04 Other Staff Expenses		5,000.00	-5,000.00	
5001.038 Payroll Administrative Fees	816.26		816.26	
5001.043 Worker's Comp Insurance	242.87		242.87	
5001.048 Travel & Training	2,346.58	5,500.00	-3,153.42	42.67 %
<b>Total 5001.04 Other Staff Expenses</b>	<b>3,405.71</b>	<b>10,500.00</b>	<b>-7,094.29</b>	<b>32.44 %</b>
<b>Total 5001 Staff Expenses</b>	<b>74,622.85</b>	<b>441,500.00</b>	<b>-366,877.15</b>	<b>16.90 %</b>
5002 Collection Expenses				
5002.01 Print				
5002.011 Books	581.38	29,000.00	-28,418.62	2.00 %
5002.0019 Other	19.00		19.00	
5002.0111 Un-sponsored	2,756.69		2,756.69	
5002.0112 Sponsored.	55.72		55.72	
5002.0113 Large Print Un-sponsored	58.80		58.80	
5002.0117 Collection Supplies	90.69	2,000.00	-1,909.31	4.53 %
<b>Total 5002.011 Books</b>	<b>3,562.28</b>	<b>31,000.00</b>	<b>-27,437.72</b>	<b>11.49 %</b>
5002.012 Periodicals	14.99	6,500.00	-6,485.01	0.23 %
5002.0121 Un-sponsored	141.90		141.90	
<b>Total 5002.012 Periodicals</b>	<b>156.89</b>	<b>6,500.00</b>	<b>-6,343.11</b>	<b>2.41 %</b>
<b>Total 5002.01 Print</b>	<b>3,719.17</b>	<b>37,500.00</b>	<b>-33,780.83</b>	<b>9.92 %</b>
5002.02 Electronic	2,662.78	25,000.00	-22,337.22	10.65 %
5002.021 Un-sponsored	170.00		170.00	
<b>Total 5002.02 Electronic</b>	<b>2,832.78</b>	<b>25,000.00</b>	<b>-22,167.22</b>	<b>11.33 %</b>
5002.03 Other		1,200.00	-1,200.00	
5002.032 Museum Passes				
5002.0322 Sponsored	72.00		72.00	
<b>Total 5002.032 Museum Passes</b>	<b>72.00</b>		<b>72.00</b>	
<b>Total 5002.03 Other</b>	<b>72.00</b>	<b>1,200.00</b>	<b>-1,128.00</b>	<b>6.00 %</b>
<b>Total 5002 Collection Expenses</b>	<b>6,623.95</b>	<b>63,700.00</b>	<b>-57,076.05</b>	<b>10.40 %</b>
5004 Building & Equipment				
5004.01 B&E Repairs	344.81		344.81	
5004.011 Paid from Local Public Funds		10,000.00	-10,000.00	
<b>Total 5004.01 B&amp;E Repairs</b>	<b>344.81</b>	<b>10,000.00</b>	<b>-9,655.19</b>	<b>3.45 %</b>
5004.030 Utilities		26,750.00	-26,750.00	
5004.031 Electric	2,126.63		2,126.63	
5004.032 Propane	2,334.44		2,334.44	
5004.033 Water	147.00		147.00	
5004.039 Telecommunications	177.44		177.44	
<b>Total 5004.030 Utilities</b>	<b>4,785.51</b>	<b>26,750.00</b>	<b>-21,964.49</b>	<b>17.89 %</b>
5004.04 Commercial Insurance		13,000.00	-13,000.00	
5004.09 Other B&E Expenses		35,000.00	-35,000.00	
5004.091 Security	707.25		707.25	
5004.092 Trash	291.72		291.72	
5004.093 Janitor	3,000.00		3,000.00	
5004.094 Snow Removal	1,965.99		1,965.99	
5004.095 Lawn	833.29		833.29	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5004.099 Building Supplies	78.32	1,250.00	-1,171.68	6.27 %
<b>Total 5004.09 Other B&amp;E Expenses</b>	<b>6,876.57</b>	<b>36,250.00</b>	<b>-29,373.43</b>	<b>18.97 %</b>
<b>Total 5004 Building &amp; Equipment</b>	<b>12,006.89</b>	<b>86,000.00</b>	<b>-73,993.11</b>	<b>13.96 %</b>
5005 Miscellaneous				
5005.01 Program Expenses				
5005.011 Author & Presenter Fees	1,290.00	6,000.00	-4,710.00	21.50 %
5005.012 Supplies & Refreshments	2,796.23	1,500.00	1,296.23	186.42 %
5005.014 Water		1,000.00	-1,000.00	
5005.0141 Sponsored	107.36		107.36	
<b>Total 5005.014 Water</b>	<b>107.36</b>	<b>1,000.00</b>	<b>-892.64</b>	<b>10.74 %</b>
<b>Total 5005.01 Program Expenses</b>	<b>4,193.59</b>	<b>8,500.00</b>	<b>-4,306.41</b>	<b>49.34 %</b>
5005.02 Professional Fees				
5005.021 Accounting		4,000.00	-4,000.00	
<b>Total 5005.02 Professional Fees</b>		<b>4,000.00</b>	<b>-4,000.00</b>	
5005.03 Fundraising Expenses				
5005.031 Annual Appeal	146.00	2,000.00	-1,854.00	7.30 %
5005.034 Other Fundraising Expenses		3,700.00	-3,700.00	
<b>Total 5005.03 Fundraising Expenses</b>	<b>146.00</b>	<b>5,700.00</b>	<b>-5,554.00</b>	<b>2.56 %</b>
5005.04 Mid-Hudson Library System	3,754.10	9,500.00	-5,745.90	39.52 %
5005.09 Office Supplies	6.86	1,000.00	-993.14	0.69 %
5005.11 Equipment/Technology	353.97	1,000.00	-646.03	35.40 %
5005.14 Advertising & Marketing	88.00	2,000.00	-1,912.00	4.40 %
5005.141 Website & Social Media	44.00		44.00	
<b>Total 5005.14 Advertising &amp; Marketing</b>	<b>132.00</b>	<b>2,000.00</b>	<b>-1,868.00</b>	<b>6.60 %</b>
5005.17 Dues & Subscriptions	100.00	720.00	-620.00	13.89 %
5005.80 Trustee Expenses	857.99		857.99	
<b>Total 5005 Miscellaneous</b>	<b>9,544.51</b>	<b>32,420.00</b>	<b>-22,875.49</b>	<b>29.44 %</b>
9999 Ask My Accountant	-1,072.72		-1,072.72	
<b>Total Expenditures</b>	<b>\$101,725.48</b>	<b>\$623,620.00</b>	<b>\$ -521,894.52</b>	<b>16.31 %</b>
NET OPERATING REVENUE	<b>\$375,993.52</b>	<b>\$1,280.00</b>	<b>\$374,713.52</b>	<b>29,374.49 %</b>
NET REVENUE	<b>\$375,993.52</b>	<b>\$1,280.00</b>	<b>\$374,713.52</b>	<b>29,374.49 %</b>

# DIRECTOR'S REPORT

## DIRECTOR'S REPORT

March 27, 2024

### UPCOMING CALENDAR HIGHLIGHTS

- Friends Book Sale: April 4-5
- Cooking Club: Spring Salads! - Tues., April 8, 5-6:30pm
- Creating Your Own Independent Comics with Tyler Chin-Tanner – Wed. April 9, 6:30-8:00 pm
- My Daddy Is a Cowboy: Story & Craft with Author Stephanie Seales – Sat. April 12, 1:00-2:30 pm
- Free for All: Inside The Public Library Screening at Upstate Films – Mon. April 14, 5:15-7:00 pm
- Spring Break Swiftie Style: Wed. April 16, 4:00-6:00 pm (Kids & Teens)
- If History Is Boring, That's the Historian's Fault: Writing Workshop with Alexis Coe – Wed. April 16, 6:30-8:30pm
- Roger Philips Concert Series presents Raman Ramakrishnan & Bard Chamber Quintet: Sat. April 19, 4:30-5:30 pm
- Take Us There: Writing Immersive Scenes with Claudia Cravens - Wed. April 23rd, 6:30-8:30pm
- Earth Day / Sustainability / Recycling Program with Dani White – Tue. April 29, 3:00-4:00pm

### PROGRAMS

- **Special Events in Feb:**
  - Children's Winter Festival (Rhinebeck Rec Dept), How to Write a Dramatic Narrative about Anything with Laurie Stone, The New Historia Salon (Women's History), Cookbook Club, Cookie Decorating, Madagascar Connect Presentation, Trauma Informed Writing with Alex Hannaford, Good Things That Have Happened in Rhinebeck (RHS), Retirement & The Pursuit of Happiness (Rhinebeck@Home).
- **Special Events in Mar:**
  - Pilates, The Laughing Stocks: Investment & Finance Discussion (New), Artist Talk with James Gurney, Artist's Reception with Christine Livesey, The New Historia: Toni Morrison, An Atlas of Everything: with Samantha Hunt, Poetry Writing Workshop: with William Allen, Locating Invisible Women: Mary Regina Miller, Thriving in Your Second Life.
- **Outside Groups & Partnerships:**
  - ***Friends of Rhinebeck Cemetery: Grieving our Pets, Braver Angels: Skills for Disagreeing Better***, AARP, Anderson Center, *AT PLAY*, The Being Together Project, Culture Connect, Megabrain Comics, Rhinebeck at Home, Rhinebeck

Democrats Club, Rhinebeck Historical Society, Starr Stitchers, Rhinebeck Rec Department, ***Bulkeley Middle School Lego Robotics Club.***

- **Ongoing:**
  - Lego Hour, Mahjong, Scrabble, Brain Games, Chair Yoga, Sound Meditation, Teen Tech, Starr Stitchers, Classical Guitar & Chill, Story Time, Music & Movement, Memoir Writing, All Abilities Story & Crafting, Mystery Book Club, Starr Book Club, Cookbook Club, ***The Laughing Stocks: Investment & Finance Discussion, Rhinebeck Parents Meetup.***

## PATRON SERVICES

- James Gurney & Thomas Kinkade exhibit
- Christine Livesey exhibit
- Kanopy update
- New MidHudson Libraries mobile app can be downloaded from your app store!

## FUNDING/FUNDRAISING

- Annual appeal donations: \$84,319 since November

## OUTREACH

- 2024 Year in Review: Annual Report to the Community – anticipate completing before our next meeting.

## OTHER

- Dismantling of IMLS: <https://www.ala.org/faq-executive-order-targeting-impls>
- NY State leaders have until April 1 to finalize the 2026 budget. For your interest: NYLA priorities for the 2025 Legislative Session:  
<https://www.nyla.org/2025-legislative-initiatives#FY2026ExecBudget>

## BUILDING & GROUNDS

- Put down new dirt, grass seed and hay in low spots next to parking.

## STAFF

- Quinn Jordan moved to CT and will leave us at the end of March. Debbie Hecht, who volunteers to stock our Pride LFL and has worked at Starr before, will be covering Sundays through April.

## TRUSTEE PROGRAMS

- Sustainable Funding Options for Association & Municipal Public Libraries for Directors & Trustees: Online April 3, 5-6:30pm [REGISTER HERE](#)
- Trustees Reception May 1, RSVP to Jaclyn by April 14

## STATISTICS

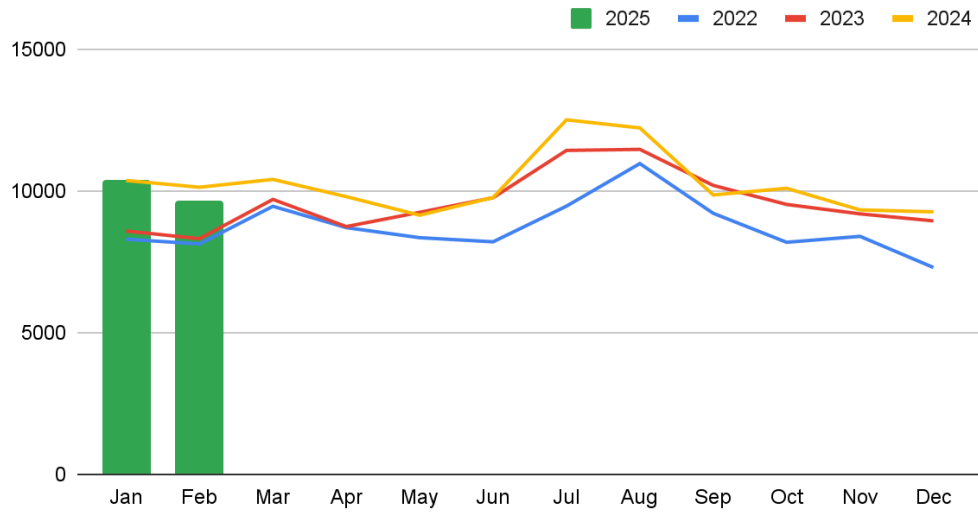
## PROGRAMS

<b>Attendance</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>
Adult & multi-age ongoing programs/series/clubs	303	305	379	645	587
Children's/YA programs	210	157	159	338	264
Outside groups - reserved rooms	67	584	165	56	79
Virtual programs	0	17	0	75	0
<b>Total attendance*</b>	<b>1223</b>	<b>1348</b>	<b>722</b>	<b>1039</b>	<b>930</b>

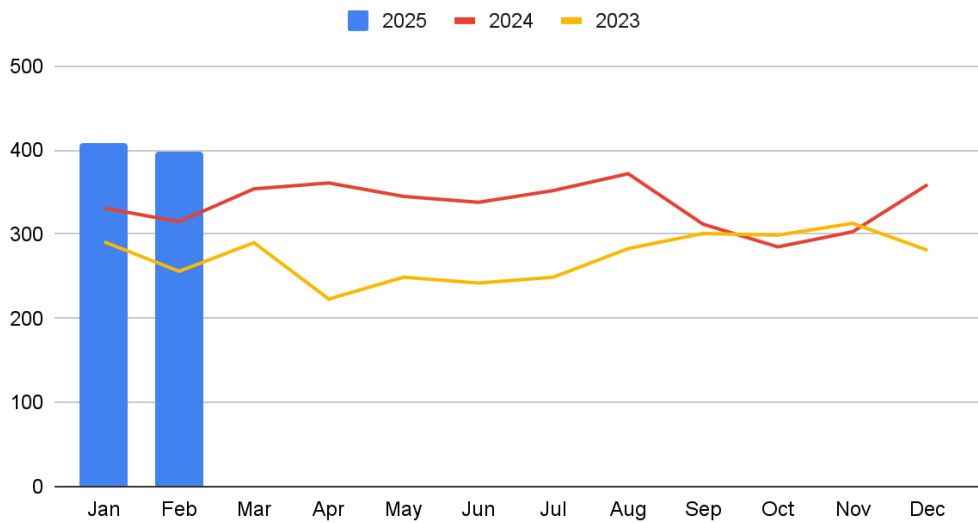
\*Total attendance will not equal the sum of all rows because special events include both children's and adult or multi-age events.

✧ Special events includes estimates on Friends book sale attendance, voting

## Total Monthly Circulation Transactions

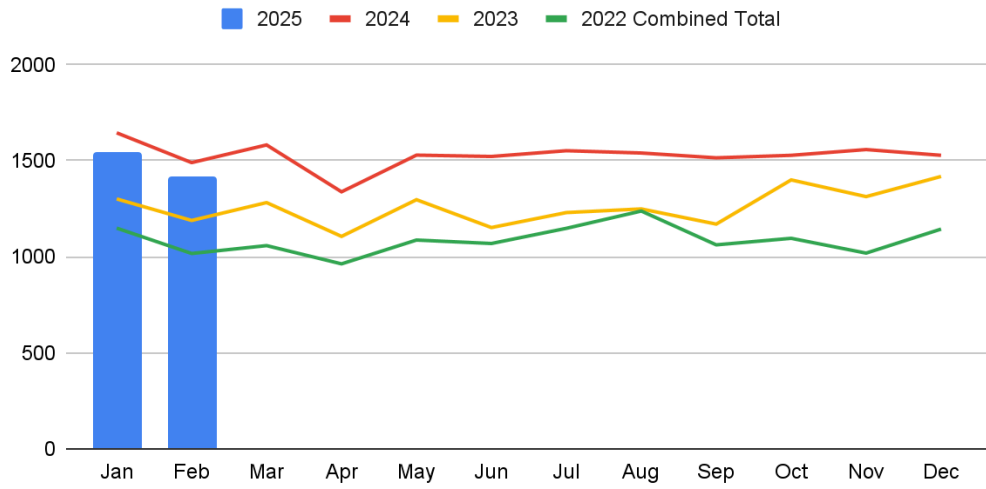


## Hoopla - Total Borrows



## Overdrive Total Borrows

eBooks + eAudio + eMagazines





## **NOMINATING COMMITTEE MEETING MINUTES**

## **GOVERNANCE COMMITTEE MEETING MINUTES**

## **FINANCE COMMITTEE MEETING MINUTES**

## **BUILDINGS & GROUNDS COMMITTEE MEETING MINUTES**

## **EXPANSION COMMITTEE MEETING MINUTES**

## **PR COMMITTEE MEETING MINUTES**

## **FUNDRAISING COMMITTEE MEETING MINUTES**

Fundraising Committee

March 12, 2025

Attendees: Erin, Eve, Laura, Jim, Jaclyn, Al, Mimi

Next Meeting: April 9, 2025

### **Donor Approved Case for Support**

- Jaclyn will work with committee members to collect the information needed to write our donor approved case for support.

### **Fundraising Advisor**

- The committee discussed the pros and cons of hiring a fundraising consultant. Erin is taking online courses to learn about how to execute a capital campaign. The committee will continue to gather information and discuss whether or not we need help from a consultant.

### **Benefit**

- The committee agreed to hold the next library benefit on October 4<sup>th</sup>, will bring it to the next board meeting for full board approval.

- Erin will create a first draft of a solicitation letter for the benefit and send it to the committee for revision.

## **ATTACHMENTS**