

STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET

RHINEBECK, NY 12572

NOTICE OF MEETING Thursday, May 22, 2025, 5:30 PM

Trustees Present: Jay Burgess, Mimi Joh Carnella, Laura Charles, Erin Humbaugh, Valerie Jacob, Al Ragucci, Jim Ruderman, Laura Selicaro, Andrew Schulkind, Eve Wood, and Director Jaclyn Savolainen. Stephen Frost attended on behalf of The Friends as its President and Representative.

- I. Call to order and review of agenda: Eve, President of the Board, called the meeting to order at 5:30 pm. Jaclyn introduced a new Children's Summer Program associate, Karen Waltuch, and introductions were made between her and all the Trustees. Karen provided an overview of the program she is developing and how activities will align with a summer reading list. Karen then left the meeting.

- II. Public Comment Period

No comments.

- III. Minutes from the April meeting: Eve noted that there were no comments on the draft minutes. A motion was made to approve the minutes, which motion was seconded and unanimously approved.

- IV. Treasurer's Report

Andrew presented the report for the month of April. Financial information for such period was provided to the Trustees in advance of the meeting. Andrew updated the Trustees on the balances in the different bank and investment accounts. A discussion ensued, and all questions asked were appropriately answered. A motion was made to approve the Treasurer's Report, which motion was seconded and unanimously approved. Andrew then recommended to the Trustees that Starr invest in a nine-month certificate of deposit. A discussion ensued, and all questions were appropriately answered. A motion was made to approve such investment, which motion was seconded and unanimously approved.

- V. Director's Report

Jaclyn then provided the Director's report which had been previously provided to the Trustees in advance of the meeting. Numerous programs were highlighted in her report, with special note being given to a reception for an art exhibition held at the Library presenting works of local students in grades K-12. Approximately 150 adults and students attended the event, with the students bursting with pride to have their works showcased at the Library for all to see.

Jaclyn also reviewed some new distinctive signage that is being tried in an effort to assist and direct library users to various kinds of books as a way of introducing new reading possibilities. Jaclyn also shared progress being made to reshape the Children's area of the library as solely a children's area. Jaclyn is working with staff on amenities to boost use and enjoyment of this area. Laura Charles and Laura Selicaro will be meeting to discuss further opportunities.

Statistics for the month of April were included in the Director's Report.

A discussion ensued among the Trustees about the above topics and the Director's report. All questions asked were appropriately answered.

VI. Friends Report

Stephen reported on behalf of The Friends that the next book sale would be held in July. Jaclyn reported on the amount of funds approved to be allocated from The Friends to Starr. The Trustees thanked Stephen on behalf of The Friends.

VII. Claims and Warrants

Andrew presented the report to the Board. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

VIII. Committee Reports

Fundraising Committee: Erin provided various updates on the ongoing actions of the Fundraising Committee.

Public Relations/Communications Committee: Jay reported on the last meeting of the PR/Communications Committee, the minutes for which had been distributed to the Trustees in advance of the meeting. The Committee members have been working with Jaclyn to prepare a presentation on the Library which could be used for a meeting with the Rhinebeck Rotary Club. Jay provided background on the highlights and focus of such presentation. He also noted that the Committee has been focused on upgrading the website to enhance the ease for patrons and others to make donations. Lastly, as set forth in the Committee's minutes, they have been preparing documents and talking points for the Town vote on the Library budget. A discussion ensued among the Trustees, and all questions asked were appropriately answered.

Concert Committee had no updates.

Finance Committee had no updates which were not encompassed in the Treasurer's report.

Building & Grounds Committee: Al reported on the meeting of the Building & Grounds Committee, the minutes for which had been distributed to the Trustees in advance of the meeting. Al noted that certain tree work needed to be completed in the near future and longer term. He also discussed the Committee's continued focus on accessibility to the Library, with various upgrades being considered. Lastly, Al further noted that the Committee continues to review ideas on enhancing the environment in the Children's library.

IX. Correspondence

No correspondence was noted at the meeting. .

X. Old Business

Eve noted that both the Filming and Photography Policy and the Meeting Rooms Policy (copies of which had been previously provided to the Trustees in advance of the meeting) had been discussed at the prior Board of Trustee's meeting, with updates being made to the Meeting Rooms Policy to reflect prior comments of the Trustees. The Trustees did not have any additional comments. A motion was made to approve each of the foregoing policies, which motion was seconded and unanimously approved.

XI. New Business

Eve noted that the first item of New Business of investing in a certificate of deposit had been discussed and approved earlier in the meeting.

Jaclyn then discussed the Privacy and Confidentiality Policy and Guidelines which had been distributed to the Trustees in advance of the meeting. A discussion ensued among the Trustees, and all questions asked were appropriately answered. Jaclyn noted that such Policy would be presented at the next Trustees' meeting for adoption.

XII. Public Comment Period

None.

XIII. Adjournment

There being no other business to conduct, a motion was made to adjourn, which motion was seconded and unanimously approved at 6:50 p.m.

Next Meeting Date: June 26, 2025 at 5:30 p.m.

