

STARR LIBRARY BOARD OF TRUSTEES

68 WEST MARKET STREET

RHINEBECK, NY 12572

NOTICE OF MEETING Thursday, July 24, 2025, 5:30 PM

Trustees Present: Jay Burgess, Mimi Joh Carnella, Laura Charles, Erin Humbaugh, Valerie Jacob, Al Ragucci, Jim Ruderman, Laura Selicaro, Andrew Schulkind, Eve Wood, and Director Jaclyn Savolainen. Stephen Frost attended on behalf of The Friends as its President and Representative.

I. Call to order and review of agenda: Eve, President of the Board, called the meeting to order at 5:30 pm.

II. Public Comment Period

There were no members of the public present.

III. Minutes from the June meeting: Valerie noted that there were no comments on the draft minutes previously distributed to the Trustees. A motion was made to approve the minutes, which motion was seconded and unanimously approved.

IV. Treasurer's Report

Andrew presented the report for the month of June. Financial information for such period was provided to the Trustees in advance of the meeting. Andrew updated the Trustees on the balances in the different bank and investment accounts. A discussion ensued among the Trustees, and all questions asked were appropriately answered. A motion was made to approve the Treasurer's Report, which motion was seconded and unanimously approved.

V. Director's Report

Jaclyn then provided the Director's report which had been previously provided to the Trustees in advance of the meeting. Numerous upcoming programs were highlighted in her report, including The Borscht Belt to be held on July 30th, and a book talk with Susan Dominus on the Family Dynamic: A Journey Into the Mystery of Sibling Success on September 11th. She also highlighted the Summer Reading Programs for Kids with the following events: on July 26th, Express Yourself: Custom Nail & Art Shoe Charms, and on August 2nd, Dance From Around the World: Dance Workshop. She further noted the hiring of two high school students through the Summer Youth Employment Program.

Statistics for the month of June were included in the Director's Report.

A further discussion ensued among the Trustees about the above topics and the Director's report. All questions asked were appropriately answered.

VI. Friends Report

Stephen reported on behalf of The Friends that the next book sale would be held the following two days, on July 25th and 26th. He also reported that over the last 10 years The Friends has contributed

approximately \$400,000 to the Starr Library. The Trustees were duly appreciative of the continued support of The Friends over so many years.

VII. Claims and Warrants

Andrew presented the report to the Board. The Trustees reviewed a list of the bills covered by the report. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

VIII. Committee Reports

Fundraising Committee: Erin provided the Trustees with an update on various initiatives related to the Annual Benefit, including the format of the auction and various auction items. She then led a discussion with the Trustees on fundraising initiatives.

Public Relations/Communications Committee had no update.

Concert Committee: Mimi reported that the last concert had approximately 90 guests and was very well received.

Finance Committee had no update.

Building & Grounds Committee: Al noted that he had provided the Trustees with Committee reports prior to the meeting. He and Jaclyn updated the Board on the HVAC discussions with various contractors, discussions with the fiber installation company on what, if any, construction would be required to upgrade the Library's service to a fiber connection, and the necessary Village approvals that are being required to provide a curb cut in the sidewalk entrance for disability access. A discussion ensued among the Trustees, and all questions asked were appropriately answered.

IX. Correspondence

Jaclyn noted favorable correspondence from a staff member and a family who held a memorial at the library for a family member who was also a longstanding Starr Library patron.

X. Old Business

Eve noted that the Library Card Policy, Terms and Conditions (a copy of which had been previously provided to the Trustees) had been discussed at the prior Board of Trustees' meeting. The Trustees did not have any comments. A motion was made to approve such Policy, which motion was seconded and unanimously approved.

XI. New Business

Jaclyn then discussed the Video Conferencing Policy which had been distributed to the Trustees in advance of the meeting. A discussion ensued among the Trustees, and all questions asked were appropriately answered. Jaclyn noted that such Policy would be presented at the next Trustees' meeting for adoption.

XII. Public Comment

There were no members of the public present.

XIII. Executive Session

Eve then stated that the Trustees would now meet in Executive Session to discuss personnel topics.

The Executive Session ended at 7:25 pm.

XIV. Adjournment

There being no other business to conduct, a motion was made to adjourn, which motion was seconded and unanimously approved at 7:30 p.m.

Next Meeting Date: September 25, 2025 at 5:30 p.m.