SUBJECT TO REVIEW AND APPROVAL

***STARR LIBRARY BOARD OF TRUSTEES   
68 WEST MARKET STREET   
RHINEBECK, NY 12572   
NOTICE OF MEETING Thursday, September 25, 2025, 5:30 PM***

**Trustees Present: Jay Burgess, Mimi Joh Carnella, Laura Charles, Erin Humbaugh, Valerie Jacob, Al Ragucci, Jim Ruderman, Laura Selicaro, Andrew Schulkind, Eve Wood, and Director Jaclyn Savolainen. Stephen Frost attended on behalf of The Friends as its President and Representative.**

1. Call to order and review of agenda: Eve, President of the Board, called the meeting to order at 5:30 pm.
2. Public Comment Period   
     
   There were no members of the public present.
3. Minutes from the July meeting: Valerie noted that there were no comments on the draft minutes previously distributed to the Trustees. A motion was made to approve the minutes, which motion was seconded and unanimously approved. No Board of Trustees meeting was held in August 2025.
4. Treasurer’s Report

Andrew presented the report for the month of August. Financial information for such period (and the month of July) was provided to the Trustees in advance of the meeting. Andrew updated the Trustees on the balances in the different bank and investment accounts. A discussion ensued among the Trustees, and all questions asked were appropriately answered. A motion was made to approve the Treasurer’s Report, which motion was seconded and unanimously approved.

1. Director’s Report

Jaclyn then provided the Director’s report for the month of August which had been previously provided to the Trustees in advance of the meeting, in addition to the Director’s report for the month of July which had also been distributed prior to the meeting. Numerous upcoming programs were highlighted in her report, including The Borscht Belt which has been rescheduled for October 14th. Jaclyn also noted that the MHLS Annual Meeting is being held on Friday, October 24th. She further noted that she had made a presentation about the Starr Library to the Rotary Club. Al reported that the presentation was well received. Jaclyn also updated the Trustees on the addition of a new staff member to cover the front desk on Sunday and Wednesday evening.

Statistics for the months of July and August were included in the Director’s Reports distributed prior to the meeting.

A further discussion ensued among the Trustees about the above topics and the Director’s reports. All questions asked were appropriately answered.

1. Friends Report

Stephen reported on behalf of The Friends that the next book sale would be held on October 24th and 25th. He noted that there would be an emphasis on U.S. History and Native Americans.

1. Claims and Warrants

Andrew presented the report to the Board. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

1. Committee Reports

Building & Grounds Committee: Al and Jaclyn updated the Trustees on the HVAC discussions with various contractors and next steps. A discussion ensued among the Trustees, and all questions asked were appropriately answered.

Fundraising Committee: Erin provided the Trustees with an update on various initiatives related to the Annual Benefit and the planning taking place. She then led a discussion with the Trustees on fundraising and costs incurred to date and the events scheduled for the evening of the Benefit. The Trustees were duly appreciative of all of Erin’s efforts over many months to make the Benefit a great success and thanked her for all her hard work.

Public Relations/Communications Committee: Jay reported on various communication topics being discussed by the Committee and among the Board. A discussion ensued among the Trustees, and all questions asked were appropriately answered.

Concert Committee: Mimi reported that the concert series had concluded for the season and that the series was well received.

Finance Committee had no update.

Building Project Working Group: Jaclyn updated the Trustees of the status of various initiatives.

1. Correspondence

Jaclyn stated that there was no correspondence for discussion.

1. Old Business

Jaclyn noted that the Videoconferencing Policy (a copy of which had been previously provided to the Trustees) had been discussed at the prior Board of Trustee’s meeting. The Trustees did not have any comments. A motion was made to approve such Policy, which motion was seconded and unanimously approved.

1. New Business

Jaclyn then discussed the Library Bill of Rights, Computer Use and Internet Policy, Paid Time Off Policy, and the Payment Authorization Policy, each of which had been distributed to the Trustees in advance of the meeting. A discussion ensued among the Trustees, and all questions asked were appropriately answered. A motion was made to approve the Library Bill of Rights, which motion was seconded and unanimously approved. Jaclyn then noted that the three Policies discussed at the meeting would be presented at the next Trustees’ meeting for adoption.

1. Public Comment

There were no members of the public present.

1. Executive Session

There was no Executive Session.

1. Adjournment

There being no other business to conduct, a motion was made to adjourn, which motion was seconded and unanimously approved at 7:05 p.m.

Next Meeting Date: October 23, 2025 at 5:30 p.m.