

**STARR LIBRARY BOARD OF TRUSTEES
68 WEST MARKET STREET
RHINEBECK, NY 12572**

NOTICE OF MEETING Thursday, November 20, 2025, 5:30 PM

Trustees Present: Jay Burgess, Laura Charles, Erin Humbaugh, Valerie Jacob, Al Ragucci, Jim Ruderman, Laura Selicaro, Andrew Schulkind, Eve Wood, and Director Jaclyn Savolainen. Stephen Frost attended the meeting on behalf of The Friends. Mimi Joh Carnella sent her apologies.

I. Call to order and review of agenda: Eve, President of the Board, called the meeting to order at 5:30 pm.

II. Public Comment Period

There were no comments.

III. Minutes from the October meeting: Valerie noted that there were no comments on the draft minutes previously distributed to the Trustees. A motion was made to approve the minutes, which motion was seconded and unanimously approved.

IV. Treasurer's Report

Andrew presented the report for the month of October. Financial information for such period was provided to the Trustees in advance of the meeting. Andrew reported that the financial results to date were tracking the budget for the year. He also updated the Trustees on the balances in the different bank and investment accounts. A discussion ensued among the Trustees, and all questions asked were appropriately answered. A motion was made to approve the Treasurer's Report, which motion was seconded and unanimously approved.

V. Director's Report

Jaclyn then provided the Director's report for the month of October which had been previously provided to the Trustees in advance of the meeting. Numerous programs were highlighted in her report, including the upcoming "Stamp Your Own Holiday Gift Wrap (Kids)," and the kids cooking class. She noted that the "Balance & Stability with Nancy Needle" program was very popular, as was "Twice Born: Conversation with Hester Kaplan and Polly Kaplan," which had a great turnout. Her report gave further detail on the numerous existing and new programs.

Jaclyn further noted that all three librarians attended the NYLA Conference, which was an interesting and positive event. She also reported on the library funding referendum results.

Statistics for the month of October were included in the Director's Report distributed prior to the meeting.

A further discussion ensued among the Trustees about the above topics and the Director's report. All questions asked were appropriately answered.

VI. Friends Report

Stephen reported on the positive book sale results for the October event. He noted that book sales generated approximately \$23,460 for the year. Everyone thanked Stephen for all the efforts of The Friends in continuing to make the book sales a success.

VII. Claims and Warrants

Andrew presented the report to the Board. A motion was made to approve the claims and warrants, which motion was seconded and passed unanimously.

VIII. Committee Reports

There were no Committee reports for the month of November.

IX. Correspondence

Jaclyn stated that there was no correspondence for discussion.

X. Old Business

Jaclyn noted that the Borrowing Rules and Lending Procedures and Credit Card Policy (copies of which had been previously provided to the Trustees) had been discussed at the prior Board of Trustees' meeting. The Trustees did not have any comments. A motion was made to approve each of the foregoing policies, which motion was seconded and unanimously approved.

XI. New Business

There were two items of new Business: the election of new Trustees and the proposed 2026 Budget.

Executive Session

The Board then went into Executive Session to discuss personnel matters related to the election of new Trustees. The Nominating Committee, after engaging in its process, recommended to the Board two trustees to fill two openings on the Board, one for a three-year term and the other to fill the seat of a retiring member for the remaining one-year term of such Trustee. The Trustees interviewed each of the candidates and then discussed their qualifications. After discussion, the Trustees unanimously adopted the resolutions sent forth on Appendix A.

2026 Budget

Jaclyn then led a discussion of the proposed 2026 Budget which had previously been distributed to the Board in advance of the meeting. A discussion ensued among the Board members on each of the main categories of revenue and expense set forth in the budget. All questions asked were appropriately answered. A motion was made to approve the Budget as proposed, which motion was seconded and unanimously approved.

XII. Public Comment

There were no comments.

XIII. Adjournment

There being no other business to conduct, a motion was made to adjourn, which motion was seconded and unanimously approved at 7:05 p.m.

Next Meeting Date: December 18, 2025 at 5:30 p.m.

APPENDIX A

SUBJECT TO APPROVAL AND REVISION

Whereas, in October 2025, Valerie Jacob informed the Chair of the Nominating Committee and President of the Board that she would not stand for re-election to the Board of Starr due to other commitments;

Whereas, in October 2025, Andrew Schulkind informed the Nominating Committee that he would seek re-election as a Board member at the end of his term on December 31, 2025;

Whereas, in October 2025, Jay Burgess informed the Nominating Committee that he would seek re-election as a Board member at the end of his term on December 31, 2025;

Whereas, in November 2025, Eve Wood informed the Chair of the Nominating Committee that she would be resigning from the Board effective January 1, 2026 for personal reasons;

Whereas, the By-laws of Starr provide that the Board of Trustees shall consist of 10 members;

Whereas, the Nominating Committee conducted a search for candidates to present to the Board as members given the opening created by Ms. Jacob's decision not to seek re-election and to serve the balance of Ms. Wood's term through December 31, 2026;

Whereas, the Nominating Committee has nominated and recommended to the Board that Ms. Heather Dubuque be elected to the Board of Trustees for a three-year term, commencing January 1, 2026;

Whereas, the Nominating Committee has nominated and recommended to the Board that Mr. Tom Mendl be elected to the Board of Trustees to fill the position created by Ms. Wood's resignation with a term ending on December 31, 2026;

Whereas, to approve such nominations, the Board adopts the following resolutions:

RESOLVED, that Ms. Heather Dubuque is hereby elected and approved as a member of the Board of Trustees of Starr Library for a three-year term ending on December 31, 2028;

RESOLVED, that Mr. Tom Mendl is hereby elected and approved as a member of the Board of Trustees of Starr Library for the balance of Ms. Wood's term ending on December 31, 2026;

RESOLVED, that the individuals set forth below shall be the members of the Starr Board of Trustees to serve until the expiration date set forth opposite his or her name below:

	<u>Name</u>	<u>Term Expiration</u>
1.	Erin Humbaugh	December 31, 2026
2.	Laura Reid Charles	December 31, 2026
3.	Tom Mendl	December 31, 2026
4.	Mimi Joh-Carnella	December 31, 2027
5.	Jim Ruderman	December 31, 2027
6.	Al Ragucci	December 31, 2027
7.	Laura Selicaro	December 31, 2027
8.	Jay Burgess	December 31, 2028
9.	Andrew Schulkind	December 31, 2028
10.	Heather Dubuque	December 31, 2028

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RESOLVED, that the President, Vice President, Treasurer and Secretary of Starr be, and each of them hereby is, authorized, directed and empowered to execute any applications, certificates, agreements or any other instruments or documents or amendments or supplements to such documents, or to do or cause to be done any and all other acts and things as such officers, in their discretion, may deem necessary or advisable as appropriate to carry out the purpose of the foregoing resolutions.